



AAWA COACH REGISTRATION POLICY

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PURPOSE

1. The Alberta Amateur Wrestling Association (AAWA) requires that any individual working (paid or volunteer) as a coach with an AAWA affiliated club meets specific requirements that will help ensure the protection of the athletes, coaches, clubs and the AAWA. AAWA supports coach education and expects the highest professional standard for its coaches. The purpose of this Policy is to describe the rights and requirements to be a coach within the AAWA.

SCOPE AND APPLICATION

2. This policy applies to all individuals who wish to be designated as a coach within AAWA and/or its clubs.

MINIMUM REQUIREMENTS

3. All individuals must comply with the following minimum requirements to be registered as a coach:

Eligibility

- a) Be at least 17 years of age.
- b) Be registered with the Alberta Amateur Wrestling Association

Compliance with Policies

- c) Coaches must agree to adhere to all AAWA rules, policies, and guidelines
- d) Agree and cooperate fully with AAWA in matters of discipline, appeals, selection, and other issues in connection with the AAWA, affiliated clubs or individual members.

Certification

- e) All coaches must have the following NCCP Modules:
 - Safe Sport- (4-year renewal)
 - Making Headway- (4-year renewal)
 - Understanding the Rule of Two
 - Emergency Action Planning
 - Make Ethical Decisions (3-year renewal)
- f) As of 2027 new Trained coaches must have a minimum of:
 - Kids Wrestling OR Technical and Tactical Theory & Applied
- g) All coaches must submit an updated E-Pic every 3 years
- h) Coaches wishing to Coach at National Championships must complete the Competition



Introduction Certification as per [Wrestling Canada Policy](#)

APPLICATION PROCESS

4. Individuals wishing to be registered as a coach within AAWA must comply with the following requirements:
 - a) Annually complete the AAWA online registration process and provide all information requested
 - b) Maintain updated contact information with AAWA.
 - c) Submit any other information requested by AAWA.

REGISTRATION COMPLETION

5. Registration is complete when the AAWA registration has been processed fully in the online system, the coach has met the minimum requirements as outlined in this policy and full payment has been completed.

TIMELINES AND DEADLINES

6. Individuals must adhere to the following annual timelines and deadlines:
 - a) January 1 – coaches hired by a club must have completed all coach compliance requirements
 - i. A coach hired by a club after January 1 has 60 days to complete all coach compliance requirements

CLUB RESPONSIBILITIES

7. Affiliated clubs will ensure that all coaches are registered and compliant prior to any active coaching duties.

NON-COMPLIANCE

8. Any individual or club who does not comply with this Policy and completes all the requirements within the timelines shall be considered non-compliant and subject to discipline described below.
9. AAWA will suspend a club that retains a non-compliant coach or a coach who does not meet the requirements of this Policy, and that club will no longer be a member in good standing with AAWA or be entitled to the benefits of membership, which may include insurance coverage, participation in competitions, training camps, etc.
10. Further discipline or sanctions may be applied in accordance with Swim Alberta's Complaints Resolution Policy and/or Bylaws.

DISCIPLINE AND COMPLAINTS OF COACHES

11. Any complaints, problems or concerns with coaches shall be addressed under AAWA's Complaints Resolution Policy.
12. AAWA reserves the right to suspend a coach should the coach not submit the required



documentation, refuse to comply with AAWA's policies, no longer be a member in good standing with

INTERPRETATION

21. If this Policy conflicts or contradicts the Bylaws of the AAWA, the Bylaws shall take precedence.

AMENDMENTS

22. AAWA reserves the right, in its sole discretion, to waive or modify any or all of the above criteria or procedures, if it deems that waiving or making modifications to this Policy is in the best interests of wrestling in the province of Alberta.